
Edmonton International Airport
**Maintenance Standards &
Permit Requests**

March 2010



EIA

we'll move you.

EDMONTON INTERNATIONAL AIRPORT

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Please contact Edmonton Airports' Maintenance department for more details.

Wade Melnyk – Maintenance Superintendent – Edmonton Airports

Phone: 780-890-8093, email: wmelnyk@flyeia.com



Maintenance Facility Requests

Request for Facility Maintenance Support or Review:

For any project related queries requiring facility maintenance resource support or review will require a minimum of 48hrs notice.

To request Facility Maintenance Personnel support or review, please contact:

Maintenance Center at 780-890-8463
Between 07:30 – 16:00 Monday – Friday

A service request will be generated and followed up by the facilities maintenance planning department

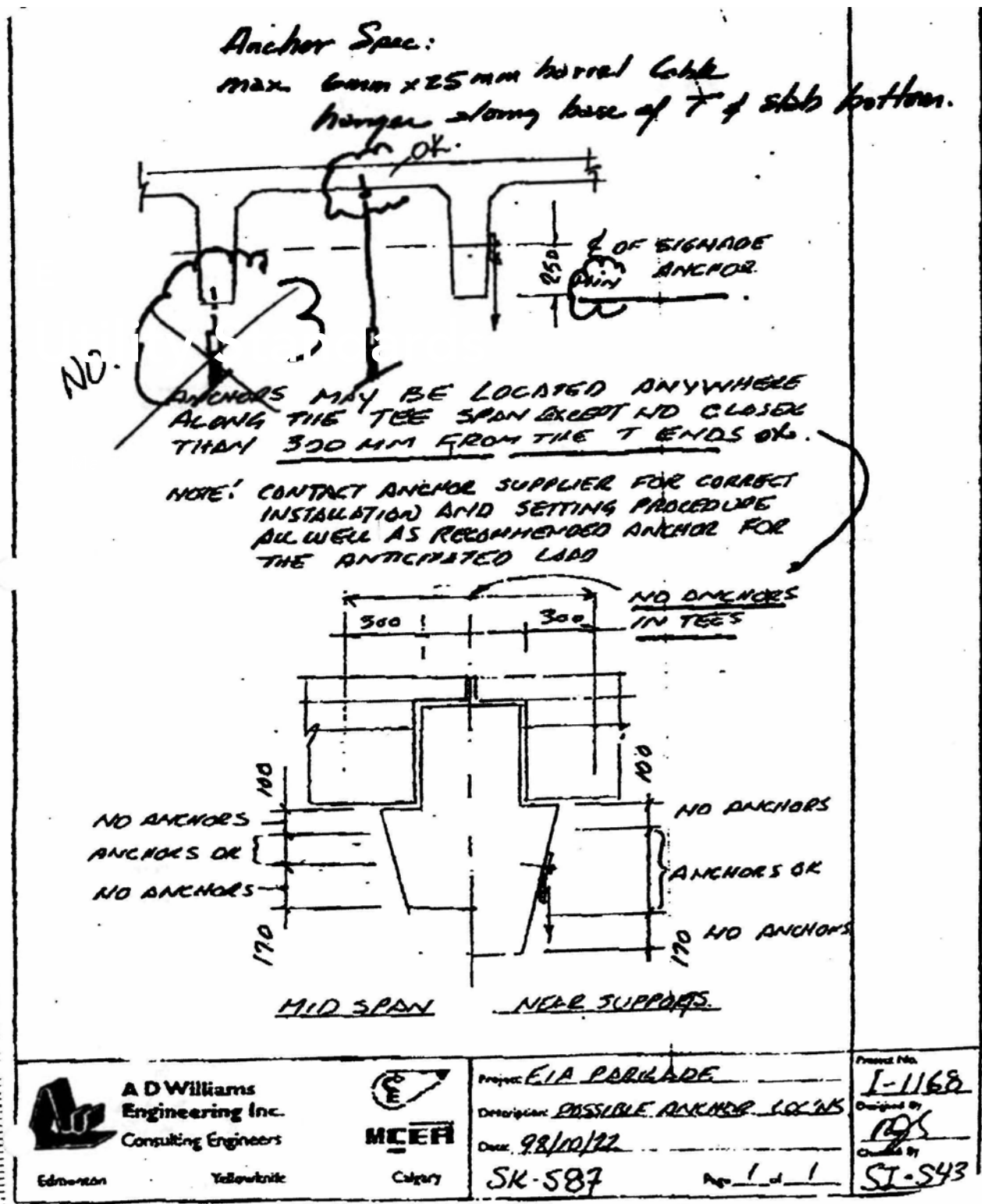
For after hour's emergency requests:
Please contact the shift electrician at 780-722-9254



All work within existing facilities will require all contractors to correspond daily with Dave Scott at 780-904-4147. Dave will be made aware, and be provided an open invitation to all daily and weekly meetings relating to such work.



Maintenance Standards

Edmonton International Airports - Parkade Fastener Placement Detail



 A D Williams Engineering Inc. Consulting Engineers Edmonton Yellowknife Calgary	 MCEA Category	Project: <u>EIA PARKADE</u>	Project No: <u>I-1168</u>
		Description: <u>POSSIBLE ANCHOR LOC'S</u>	Designed By: <u>[Signature]</u>
Date: <u>98/10/22</u>		Checked By: <u>[Signature]</u>	Drawn By: <u>SI-543</u>
SK-587		No. <u>1</u> of <u>1</u>	



Permit Requests

System Alteration Permit

Date: _____

Applicant:

Name	Phone
Company	
Project	
Project Manager	

Check System to Be Altered:

- | | |
|--|--|
| <input type="checkbox"/> Electrical | <input type="checkbox"/> HVAC |
| <input type="checkbox"/> Fire Alarm (<i>Fire Alarm Bypass MUST be completed</i>) | <input type="checkbox"/> Water Supply Domestic |
| <input type="checkbox"/> Public Address | <input type="checkbox"/> Chilled Water |
| <input type="checkbox"/> Security | <input type="checkbox"/> Hot Water |
| <input type="checkbox"/> Telephones | <input type="checkbox"/> Natural Gas |
| <input type="checkbox"/> Sprinklers | <input type="checkbox"/> Sanitary |

Location of Alteration: _____

Details of Alteration: _____

Facilities Maintenance will require a minimum of 48 hours notice for any project related queries requiring Facility Maintenance resource support or review.

To request Facility Maintenance Personnel support or review, please contact the Maintenance Centre @ 780-890-8463, between 07:30-16:00 hrs. Monday to Friday.

A service request will be generated and followed up by the Facilities Maintenance Planning Department.

For after hour's emergency requests, please contact the Shift Electrician @ 780-722-9254.

All work within existing facilities will require all contractors to correspond daily with the Facilities Maintenance representative. The representative will be made aware, and be provided an open invitation to all daily and weekly meetings relating to such work.

All Panel and Circuit information MUST BE updated with the undersigned Edmonton Airports Personnel

Permit Approval

Name: _____

Date: _____

Signature: _____
Must be signed by E.A. Facilities Maintenance

Electrical Panel and Circuit Change Information

After any Electrical Panel Changes or Circuit Changes, this form must be completed and submitted to the Electrical Coordinator, Facilities Maintenance, phone 780-890-6861.

Date: _____

Applicant:

Name	Phone
Company	
Project	
Project Manager	

For New Installs:

Room Number of Panel	
Panel Name	
Panel Voltage	
New Circuit Number	
Breaker Size	
Purpose of Circuit, i.e., What is it Feeding?	
Room Number of New Circuit	

For Circuit Removals:

Room Number of Panel	
Panel Name	
Panel Voltage	
Circuit Number to be Removed	
Breaker Size	
Purpose of Circuit being Removed i.e., What it was Feeding?	
Room Number of Circuit to Be Removed	